

Board of Education Minutes – December 20, 2021

A regular meeting of the Board of Education of the Menominee County Intermediate School District was called to order by President Kandace Whitehouse at 5:00 pm at the Menominee County ISD, Menominee, Michigan.

The pledge of allegiance was recited.

Members present: Kandace Whitehouse, Michael Cattani, Stephanie Meck, Dana Dziedzic,

Carol Pipkorn attended virtually

Members absent: None

Moved by Mrs. Dziedzic supported by Mrs. Meck to approve the agenda as presented. Motion carried unanimously.

Moved by Mr. Cattani supported by Mrs. Meck to approve the meeting minutes of November 22, 2021, as presented. Motion carried unanimously.

Mrs. Whitehouse provided an opportunity for public comment.

Moved by Mrs. Dziedzic supported by Mr. Cattani to approve the following items:

1. Approval of the late November, the regular December bills, and the hand-drawn checks for late November and early December.
2. The following policy updates for the first reading:
 - 0100 Definitions
 - 3120 Employment of Professional Staff
 - 6114 Cost Principles-Spending of Federal Funds
 - 6152 Student Fees, Fines & Charges
 - 7450 Property Inventory
 - 8310 Public Records
 - 8320 Personnel Files
 - 8330 Student Records

Motion carried unanimously.

Moved by Mrs. Meck supported by Mr. Cattani to approve the following new hires:

1. Jane Stefanski, Classroom Aide effective November 30, 2021
2. Melissa Vollmer, Van Driver/Classroom Aide, effective January 4, 2022
3. Billie Jean Bentley, Certified Occupational Therapist Assistant (COTA) effective January 10, 2022

Motion carried unanimously.

Moved by Mrs. Dziedzic supported by Mrs. Meck to approve the wage recommendation for Classroom Aides:

- a. All new classroom aides will start at \$14 an hour. If they have a successful first 30 days of employment, they will be notified that their hourly rate will increase to \$15 an hour.
- b. All existing aides will be given a \$1.00 an hour increase in hourly rate.
- c. Aides will receive a \$2.00 increase per their regular hourly rate when working in the SCI classroom.
- d. If a classroom aide takes a sub or permanent job as a transportation aide they will receive a \$2.00 increase per their regular hourly rate.
- e. Increase the sub aide rate from \$12.15 an hour to \$13 an hour.

Motion carried unanimously.

Mrs. Whitehouse provided an opportunity for public comment.

Moved by Mr. Cattani supported by Mrs. Meck to adjourn 5:21 pm. Motion carried unanimously.

Stephanie Meck
Secretary